

COMMITTEE CHARTER

Oakmont Emergency Preparedness Committee

The Oakmont Emergency Preparedness Committee (OEPC) is a standing committee of the Oakmont Village Association (OVA). It serves both as an advisory group to the OVA Board of Directors and as a resource to Oakmont residents on emergency preparation.

The Committee's primary purposes are to:

- Provide informational materials to residents for self-help personal emergency preparation, based on publications issued by FEMA and other emergency services organizations;
- Attempt to assist the OVA in defining the scope and limitations of emergency preparation and response within Oakmont to shield the OVA from 3rd party liability;
- Attempt (but with no guarantees) to make OVA recreation centers available for resident use: (1) as temporary shelter, with the understanding that residents and their guests will be responsible for their own safety and well-being while occupying said centers; and (2) as possible staging areas for evacuations by the Red Cross, Santa Rosa, and Sonoma County emergency services organizations;
- Protect, but not be obligated to preserve, OVA emergency-related assets, including replenishment of consumable supplies as required;
- Attempt (but with no guarantees) to maintain and operate radio networks to provide a communications capability during a disaster or emergency affecting Oakmont and/or Oakmont facilities, with the understanding that residents and their guests will still be responsible for their own safety and well-being;
- Stay abreast of current and emerging policies, procedures, and technologies in the areas of personal and community emergency preparation and response;
- Establish and maintain interfaces with City, County, and other emergency agencies.

The Committee's Mode of Operation includes:

- Open meetings on a regular monthly schedule with agenda prepared and announced in advance by the Chair. The OVA Facility Manager will participate in Committee meetings but will not vote.
- Sub-committee meetings as needed for special projects to recommend solutions to identified needs or problems for Committee review.
- Funding provided by the OVA in accordance with established financial policies.