

OAKMONT

IN THE VALLEY OF THE MOON

**Oakmont Village Association (OVA)
Board of Directors Business Meeting Minutes
August 22, 2017 – 1:00 PM – Central (Berger) Auditorium
6633 Oakmont Dr, Santa Rosa CA 95409**

1. Roll Call – Establishment of a Quorum – Call To Order – Young

1:02 PM President **Young** noted a quorum of five Board members present: President **Young**, Vice President **Goodwin**, Secretary **Bettencourt** and Directors **Heyman** and **Connelly**. Also present were Interim General Manager (GM) **Thronson**, Executive Administrative Assistant (EAA) **Cathy Dougherty** and over 250 members.

2. Motion to Waive Privilege – Election of Officers – President Young to describe the purpose of this Agenda Item. On Tuesday, August 15, 2017, President **Young** and Secretary **Bettencourt** called an Emergency Executive Session due to Vice President **Heyman** stepping down as an Officer of the Board. A quorum of four Directors were present: **Bettencourt**, **Heyman**, **Young** and **Batchelor**. Also present was Interim General Manager **Thronson**.

President **Young** announced that OVA's HOA Attorney **Stephen Weil** waived executive privilege of today's Executive Session Board Actions thus permitting the Board to ratify the Election of Officers from that meeting at this business meeting.

Bettencourt moved and **Goodwin** seconded a motion to nominate Gloria Young President. The Board voted unanimously for the motion.

Young moved and **Heyman** seconded a motion to nominate Greg Goodwin Vice President. The Board voted unanimously for the motion.

3. Adopt Meeting Agenda – Appoint Time Keeper and Task Master

3.1 Adopt Meeting Agenda – President **Young** announced Item 8.5 revision "Appoint Communications Ad Hoc Committee" and remove Items 8.6 and 8.7 from the Agenda.

***Young** moved and **Goodwin** seconded a motion to adopt the amended Agenda. The Board voted 4 "For"; 1 "Abstain" – **Connelly**. The motion passed.*

3.2 President **Young** appointed Time Keeper **Laden** and Task Master **Dougherty**.

4. Announcements and Meeting Summary

4.1 Announcements – President **Young** announced to member Julie Jones that the Council on Aging's Memo of Understanding was approved by the Board and that she will sign it today. President **Young** also mentioned that the decision to have the Board on the stage is under consideration.

OAKMONT VILLAGE ASSOCIATION

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- 4.2 Significance of Employee Abuse Policy – **Greg Goodwin** reported incidents of Maintenance staff being scolded by members and residents. He reported the extremely disturbing incident experienced by Director **Heyman** at his home. Director **Goodwin** directed members to see the “Buzz”, “Next Door” and Sunday Symposium notices for meetings. He read Director **Heyman’s** 8/12/17 statement of the event. He asks members pull together to get back on track, be vigilant and protective of one another, and treat fellow neighbors with respect and care.
- 4.3 Acceptance of Director’s Resignation – President **Young** announced Director **Batchelor’s** resignation from the Board; acknowledged his tremendous service to the community during his Board tenure and she asked for an e-blast to be published in the Oakmont News.
- 4.4 Secretary’s Summaries of Executive Meeting Minutes: Secretary **Bettencourt** read the follow Executive Session topics: June 20, 2017 the Board acted on three contracts, one AC hearing, two legal and one personnel topics. On August 15, 2017 the Board acted on one personnel topic.

5. Consent Calendar – President **Young** announced Items 5.2.ii. “7-18-17 Board Business Meeting Minutes” and Item 5.4.i. “Sunday Symposium Revised By-Laws” are removed from the Consent Calendar.

- 5.1 Ratify Executive & Emergency Executive Minutes
 - i. 2017-06-20
 - ii. 2017-08-15
- 5.2 Ratify Business Minutes
 - i. 2017-06-20
 - ii. ~~2017-07-18~~
- 5.3 Committee Minutes
 - i. 2017-08-14 Communications Committee Minutes
 - ii. 2017-08-17 Finance Committee Minutes
- 5.4 Committee/Group Recommendations
 - i. ~~2017-06-08 Sunday Symposium – Revised By-Laws~~
 - ii. 2017-06-16 OEPC Committee Roster Changes
 - iii. 2017-JUL AC Committee Roster Updates

Young moved and **Connelly** seconded a motion to approve the Consent Calendar as revised. The Board voted unanimously for the motion.

President **Young** read correcting language for a couple areas in the 7-18-17 Business Minutes on pg 2 and pg 4. She passed her notes to EAA **Dougherty**, asked she review the subject video to insert exact text and put the amended minutes on the next business Agenda.

President **Young** pulled the Revised Sunday Symposium By-Laws recommending they add the phrase “with or without cause” to the last sentence under Article IV, Paragraph H on page 2 to protect the Symposium from their action being contested.

The Board unanimously approved President **Young’s** recommended 7/18/17 Minute corrections and the Sunday Symposium By Laws recommended language change.

6. Reports

6.1 Treasurer's Report – **Elke Strunka**

i. 2017-07-31 Financial Summary

Young moved and Connelly seconded a motion accept Treasurer's report for Financial Statements ending 07-31-2017. The Board voted unanimously for the motion.

ii. Two Disbursement Requests by Rick Aubert

Young moved and Connelly seconded a motion to approve the Finance Committee recommendation to purchase four sauna heaters for a total cost of \$26,880 to be paid from the ARF. The Board voted unanimously for the motion.

Connelly moved and Young seconded a motion to approve Finance Committee recommendation to purchase a pump system for the Maintenance Shop for \$9,336 to be paid from CIF. The Board voted unanimously for the motion.

iii. 2018 Board Budget Meeting – Between Oct 1st and Oct 14th

The Board unanimously agreed to have an OVA Business meeting with the single Agenda Item "2018 Budget Review and Approval" on Tue, Oct 10th at 10:00 AM in the Berger Auditorium.

6.2 Concrete Removal – Director **Goodwin** announced the CRC concrete has been removed. Director **Goodwin** expressed special thanks to GM **Thronson** and Facilities Manager **Aubert** for their help. He added that the final amount paid was \$2,200, which was under the NTE \$2,500 Board approved cost.

6.3 OVA IT Tech Position – Director **Heyman** announced a great candidate has been found and we hope to have him the OVA Office soon.

7. **MEMBER OPEN FORUM** – President **Young** asked Vice President **Goodwin** to moderate the Open Forum and that the yellow card system is discontinued. The members agreed to two minutes per speaker. The following members spoke on a variety of topics: **H Palk, J Felton, Mrs. Oswald, Mr. Oswald, C. Wood, I Harrell, A Frauenhoffer, M Liply-Schirtz, D Alioto, A Easland, L Oneto, J M Pounot, A Medeiros, P Olive, J O'Conner, J Nattkemper, W VanBockern, M Bowers, B Giddings, T Kendrick.**

2:25 PM - Vice President **Goodwin** closed the Open Forum. President **Young** announced the meeting recessed for 10 minutes break.

2:37 PM – President **Young** reconvened the Meeting.

8. Action Items

8.1 Appoint CMC Chair –

Goodwin moved and Young seconded a motion to appoint Iris Harrel Chair of the CMC. The Board unanimously for the motion.

Vice President **Goodwin** asked **Iris** to update the members and the Board about the ERC project.

Goodwin moved and Young seconded a motion to add Art Fichtenberg and Bob Dodd to the CMC. The Board voted unanimously for the motion.

- 8.2 Approve the Charter and Appoint Ad Hoc Election Policy Review Committee Chair and Board Liaison.

President Young proposed the following changes to the Ad Hoc Election Policy Review Committee Charter: 1. Insure that our election rules are in full compliance with all current laws including recount provisions. 2. Develop procedures clearly delineated for members in calling a recount.

Young moved and Bettencourt seconded a motion to approve the recommended changes to the Ad Hoc Election Policy Review Committee Charter. The Board unanimously for the motion.

Young moved and Goodwin seconded a motion to appoint Phillip Herzog to Chair the Ad Hoc Election Policy Review Committee. The Board voted unanimously for the motion.

- 8.3 BAC Request for Acoustic Consultant
Connolly moved and Young seconded a motion to accept the C M Salter estimate to prepare an acoustical study of the Berger facility for an amount NTE \$6,000. The Board voted unanimously for the motion.

- 8.4 ERC Request for Architect – Goodwin
Young moved and Connolly seconded a motion to approve J McCulligan Architect proposal for an amount NTE \$4,600; The Board voted unanimously for the motion.

Connolly moved and Young seconded a motion to approve CASP Dawn Anderson, an accessibility expert, for an amount NTE \$1,500; and approve a preliminary landscape plan from Lori Cagwin for an amount NTE \$2,500. The Board voted unanimously for the motion.

- 8.5 Affirm Communications Committee (CC) Policies
i. CC Publication Policy
ii. CC Editing Policy
iii. CC Charter

Young moved and Connolly seconded a motion to amend the Charter of the Communications Ad Hoc Committee to review, reaffirm and/or revise the Charter governing the Oakmont Communications Committee and to review, reaffirm and/or revise the Board policy governing the Oakmont News. Further, Directors agreed to dissolve the Communications Committee while work was being done by the Ad Hoc Communications Committee to review the Charter and operating policies The Board voted 4 "For"; 1 "Opposed" Connolly. The motion passed.

Young moved and Goodwin seconded a motion to appoint Herm Hermann Chair and Y Frauenfelder and GM Thronson as members of the Committee. The Board voted 4 "For"; 1 "Opposed" Connolly. The motion passed.

Herm Hermann asked the Board to provide exactly what are their concerns about the existing Communications policies and procedures. President Young asked the Board to email their responses to GM Thronson, with copy to EAA Dougherty to forward to H Hermann and Y Frauenfelder.

The Communications Committee will be regenerated after the Revised Charter and Policies are approved by the Board.

~~8.6 Resignation – Editorial Team~~

~~8.7 Appoint CC Chair and Board Liaison~~

8.8 Approve Manwell & Perry Law Contract – President **Young** announced that **Malcolm Manwell** is back as OVA's General Counsel.

8.9 Election of Board Vacancies (Batchelor and Leznik)
Secretary **Bettencourt** read her endorsement for the person filling **E Leznik's** vacant seat. President **Young** announced the first Board appointment to fill **E Leznik's** vacant seat is **Karen Oswald**.

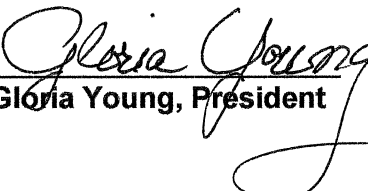
Vice President **Goodwin** read his endorsement for the person filling **O F Batchelor's** vacant seat. President **Young** announced the second Board appointment to fill **F Batchelor's** vacant seat is **Lynda Oneto**.

9. Future Agenda Items

9.1. Debie Alioto's Coffee Cart

10. Review Task Master List - None

11. Adjournment – President **Young** adjourned the meeting at 3:25 PM.


Gloria Young, President 11-9-
Date


Carolyn Bettencourt, Secretary 11-9-17
Date