

Governing Docs Ad Hoc Committee Meeting Minutes

Meeting Minutes

Date: Nov 5, 2024

Time: 1:00pm

Location: OVA – Suite B

1. Call to Order

- Chair: Steve Spillman

- Time: 1:18pm

2. Roll Call

- Members Present:

- Steve Spillman

- Heidi Klyn

- Non-Voting Member GM Christel Antone

- Crissi Langwell – Communications Director (Recording Secretary on behalf of GM)

- Guest Attendees:

- Matt O, Tim N, Bruce B, Dave S

3. Minutes

- Oct 1, 2024: Approved Unanimously

4. Open Forum

- A guest mentioned that the website was missing minutes. Christel will verify as she believes all minutes are posted and up to date.

- A guest suggested increased transparency by including a written summary in the open board meeting packet.

- A guest proposed including information from the attorney in the summary that can be shared with members.

- A guest recommended approving the minutes within a week to allow quicker posting. The committee agreed and will consider trying this.

5. Unfinished Business

A. Steve S shared that the 2025 budget has been approved with allocated funds for the Governing Documents efforts, legal services, professional services, and mailings. However, there is no separate line item for the committee; the funds are grouped together.

B. Steve S mentioned that Jerry and Christel developed a draft communications strategy and timeline but will share it at the next meeting for Jerry's input.

C. The charter was approved by the committee and will be submitted to the board at the Nov 19, 2024, meeting. It will also be included in the open meeting board packet.

D. An announcement for recruiting additional members will be published in Inside Oakmont and Oakmont News. Christel will draft and send it to Steve S.

6. New Business

- Steve S discussed the idea of requesting in the final report to the board that the committee be established as a standing committee instead of an ad hoc committee.

Next Meeting (outside of regular)

- Date: Tuesday, Nov 12, 2024
- Time: 1:00pm
- Location: OVA – Suite B

Next Regular Meeting

- Date: Tuesday, Dec 3, 2024
- Time: 1:00pm
- Location: OVA – Suite B

Adjournment

- Motion to Adjourn: Steve Spillman
- Seconded by: Heidi Klyn
- Time: 2:04 pm

Minutes Submitted by: Christel Antone

Date: Nov 5, 2024

Minutes Approved via Email: 11/11/2024