

OAKMONT

IN THE VALLEY OF THE MOON

OVA Board

Regular Business Meeting Minutes

Tuesday, October 31, 2017 – 1:00 PM

Berger Auditorium – 6633 Oakmont Dr, Santa Rosa CA 95409

Open Meeting - All Members Welcome

1. Call to Order and Opening Items

- a. **Roll Call - Call to order - Establishment of a Quorum** President **Young** called the meeting to order at 1:03 PM noting a quorum of 6 directors present: **Young, Goodwin, Heyman, Connelly, Oneto and Karen Oswald**. Secretary **Bettencourt** was absent. Also present were Treasurer **Lenahan**, Interim GM **Thronson**, Time Keeper **Laden** and Taskmaster **Dougherty**, along with about 115 members.

2. Adopt Meeting Agenda

- a. **Adopt meeting agenda** – Directors **Young** and **Karen Oswald** moved and seconded Director **Young's** motion to adopt the Agenda with amended Item 7.1.a. adding CA Civil Code 5300(b)(4) and under Item 7.4 Publishing Policy and Charter, strike Oakmont News & Letters to Editor. The Board voted unanimously **6 "For"**
- b. **Appoint Time Keeper Rich Laden and Taskmaster Cathy Dougherty**. President **Young** appointed time keeper **Laden** and taskmaster **Dougherty**.

3. Announcements and Meeting Summary

a. President's announcements – Committee Appointments

President Young announced: 1) Twelve GM candidates have been selected from a total of 19 applicants. The Board will meet Nov 13th with Consultant **K Conlon** to review the 12 telephone conferences with those candidates. The Board will select those the Board wants to give serious consideration. 2) Interim GM's last day on sight is tomorrow. He'll remain available by phone. 3) All facilities open today with the exception of the East Rec pool, billiard and locker rooms because it sustained the most damage from fires. 4) The Coffee Cart is now open in the CAC lobby. 5) **Dougherty** was asked to include on the Committee Roster, the charters, contact email/phone, meeting days, times and locations.

- b. **Secretary's summaries of meeting minutes** – Director **Karen Oswald** summarized Board actions for absent **Bettencourt** at **2017-08-07** 1 contract; 2 personnel/contract; 2 legal; 1 personnel; **2017-08-22** 8 contracts; 1 legal; 2 personnel.

4. Consent Calendar

4.1 Ratify Emergency & Non-Emergency Executive Minutes

4.1.1 2017-08-07; 2017-08-22

4.2 Ratify Business Meeting Minutes

4.2.1 2017-08-22; 2017-09-05; 2017-10-24

OAKMONT VILLAGE ASSOCIATION

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4.3 Ratify Committee Minutes

4.3.1 2017-07-13 & 2017-08-17 Finance Committee (FC)

4.3.2 2017-08-08 & 2017-09-12 Landscape Improvement Committee (LIC)

4.3.3 2017-09-07 Oakmont Emergency Preparedness Committee (OEPC)

Directors **Young** and **Heyman** moved and seconded a motion to accept the Consent Calendar. The Board voted unanimously **6 "For"** the motion.

5. Reports

- 5.1 1:21 PM** Director **Young** introduced member **H Beiser** who will describe the results of the **Bollard Acoustical Consultants, Inc** sound study of the ERC courts. He introduced **J Lopez** from **Bollard Acoustical Consultants** who will explain the details of their report and to answer Board and members questions.
2:37 PM President **Young** ended discussion.

Directors **Young** and **Karen Oswald** moved and seconded a motion to approve the conversion of ERC tennis courts 1 and 2 and submit an application for a condition use permit to Santa Rosa City. The Board voted unanimously **6 "For"** the motion.

2:43 PM President **Young** recessed the meeting for 10 minutes.

2:56 PM President **Young** resumed the meeting.

- 5.4 First Responder Recognition – Amadeo** - President **Young** moved this item above item 5.2 on the Agenda. Member **Amadeo** explained a combined program to celebrate the veterans and first responders on Fri, Nov 10th, the Berger auditorium. She announced tax deductible contributions are being accepted from all members to thank first responders and those who lost homes. The donations will be totaled and presented in a single check to the Redwood Credit Union for distribution to those in need.
- 5.2 2017-09-30 Financial Summary – Lenahan** read his first financial report for the period end September 30, 2017.
- 5.3 ERC Project Status - Harrell** illustrated and described the progress of the ERC project by the contracted architect and landscape design engineer. She will be asking for Board approval for permit drawings by present contractors. CMC member **W VanBockern** results of surveys of ERC member users requests for facility improvements.

Directors **Connelly** and **Young** moved and seconded a motion to allow CMC to solicit preconstruction contractors to get ERC project start as soon as possible. The Board voted unanimously **6 "For"** the motion.

Directors **Young** and **Goodwin** moved and seconded a motion to allow ERC project architect and landscape architect to complete their drawings for ERC project. The Board voted unanimously **6 "For"** the motion.

- 5.5 OEPC/COPE Report – Director Oneta** described her meetings with heads of OEPC and COPY groups to discuss to ask for their participation in an Oakmont Town Hall meeting or Workshop on Tue Nov 7th at 4 PM in the Berger Auditorium. Topics will include discussion about methods of notifying members

and residents about community emergencies, such as experienced in the recent County fire storms.

6. **4:15 PM OPEN FORUM – Goodwin** – Three minutes were permitted for member comments to the Board. The following members addressed the Board: **H Palk, Kerry Oswald, A. Medeiros, A. Easland and I Harrell.**

4:22 PM OPEN FORUM Closed

7. Action Items

- 7.1 **Remove Contingency from Oct 24, 2017 Budget Approval – Thronson**
Directors **Young** and **Connelly** moved and seconded a motion to remove the contingency from October 24, 2017 budget approval. Director **Oneto** read statement in which she stated that she will approve the budget with reservations. The Board voted **4 “For”**; **1 “Oppose”- Oneta**; **“Abstain”- Goodwin** the motion passed.

Directors **Young** and **Connelly** moved and seconded a motion to comply with CA Civil Code 5300(b)(4) by acknowledging that there have been deferrals and possible omissions and that these are recorded in the annual budget report. The Board voted unanimously **6 “For”** the motion.

Directors **Young** and **Connelly** moved and seconded a motion that be it resolved that the Board is committed to reviewing and understanding all items removed from the Reserve Studies during the period from 2015 to 2018 when the Reserve Study is started in 2019. The Board voted unanimously **6 “For”** the motion.

~~7.2 — **ERC Tennis Court Conversion** Handled earlier~~

~~7.3 — **ERC Design Continuation** Handled earlier~~

- 7.4 **Publishing Policy – Oakmont News – Letters To Editor** Director **Heyman** expressed his gratitude to **H Hermann** and **Y Frauenfelder** recommendations for updating the Publishing policy and Charter. Directors **Heyman** and **Connelly** moved and seconded a motion to accept the Publishing policy and charter as presented. The Board voted unanimously **6 “For”** the motion.

- 7.5 **Election and Voting Rules Charter** - Directors **Connelly** and **Karen Oswald** moved and seconded a motion to change the ERRC charter as proposed by the ERRC Ad Hoc Committee. The Board voted unanimously **6 “For”** the motion.

8. Future Agenda Items

- 8.1 Nominating Committee in place by 12/1/17
8.2 ERRC Draft for Board review
8.3 Committee Roster
8.4 APC Charter
8.5 APC Member appointments
8.6 Communications Committee member appointments

9. Review Task Master List – None

10. Adjourn President Young adjourned the meeting at 4:59 PM

Carolyn Bettencourt
Carolyn Bettencourt, Secretary

3-23-18
Date