

## OVA COMMUNICATIONS COMMITTEE

10:00 A.M., Zoom Virtual Meeting

### MEETING MINUTES

NOVEMBER 25, 2020

**Members:** Jackie Ryan, Chair  Marty Thompson  Jim Brewer  Harriet Palk   
Jackie Reinhardt  Grace Boyle   
Julie Kiil  Marsha Zolkower  Tina Nerat   
**OVA Staff:** Colin Hannigan  Dawn McFarland   
**Board Liaison:** Noel Lyons

A quorum was established.

The September and October minutes were approved via e-mail.

John Williston resigned from the CC because of a change in his personal situation.

Ashlea is now putting the e-blast together, will teach Jackie and Harriet some of the style elements to make things easier for her.

### WEBSITE ISSUES

Colin gave an update on key website issues that still need to be addressed, especially the Club pages. Importantly, links will be created from OVA website to individual club websites.

“Members” pages still require a password to access. In the e-blast, add to any link to Members pages that a password will be required.

Search button will be added to Home page.

There are still issues to be resolved concerning viewing the website on various devices: laptop, desktop, phone, iPad. Differing browsers pose challenges.

### USE OF PHOTOS

Julie will send all of her photos to Colin for the library on the website and to the editorial team that will choose what will go in the *Oakmont News*. Remaining pictures will go to Harriet for use in the e-blast.

Meeting adjourned at 11:15 a.m.

Respectfully submitted,

Harriet Palk  
Secretary